

**Columbus Public Library
Library Board Meeting
Tuesday, April 16, 2024
Phyllis Luchsinger Callahan Meeting Room**

Pete Kaland called the hybrid meeting to order at 5:05 p.m.

Roll Call: Present in person: Pete Kaland, Amanda Wakeman, Dana Pike, Shirley Berkley, Merry Anderson, Sue Salter, Jim Schieble, Nora Vieau, Deb Haeffner, Trina Reid

Adoption of the Agenda: Jim moved and Sue seconded a motion to approve the Agenda. Motion carried.

Disposition of Minutes: Jim moved and Shirley seconded a motion to approve the Minutes. Motion carried. Jim moved and Shirley seconded a motion to approve the Minutes of the April 19, 2024, Closed Meeting. Motion carried.

Financial Report: CDAR 2 renews 4/18/24 at 5.20%; CDAR 1 renews 5/30/24 at 5.20%. SCLS Foundation account up slightly. Nora moved and Merry seconded a motion to approve the Financial Report. Motion carried.

Approval of Bills: Bills of \$7,303.33 submitted. Shirley moved and Sue seconded a motion to approve the bills. Motion carried.

Director's Report: CPL received a \$10,000 grant to make restrooms and circulation desk more accessible with one year to complete the projects. The grant is part of the Libraries Transforming Communities (LTC): Accessible Small and Rural Communities, an American Library Association initiative that provides community engagement and accessibility resources to small and rural libraries to help them better serve people with disabilities. CPL also will have a community book discussion and meal to kick off the initiative-see Upcoming Events.

Programs: All well attended

3/22 Celtic Band Frogwater concert

3/26 Author/photographer John Noltner drew more than 60 attendees

4/5 Louis V. Clark presentation- "How to be an Indian in the 21st Century"

4/4 Author Valerie Biel began Spring Writing Workshop for grades 4-9

Preschool Storytimes: Babies on Blankets, Toddler Yoga, Music & Motion

Adult Book Groups: Non-fiction, Thursday Afternoon, Thursday Evening, Book and A Movie Screening

Helen and Susan continuing monthly outreach to multiple preschools and daycares. Seed library continued into April with hundreds of seed packets picked up.

Upcoming Events:

4/18, 4/25 Spring Writing Workshop continues

4/23 Evening with Medium Diane Doyle

4/23, 4/24 Music & Motion

4/27 Arbor Day at the Pavilion

6/10-8/9 Summer Library Program "Adventure Begins at Your Library"

6/10-6/14 Grandpa and Lucy Storywalk in cooperation with Columbia County ADRC

6/27 Community Discussion and Meal "Sitting Pretty: The View from My Ordinary Resilient Disabled Body" with Rebekah Taussig. Presented in conjunction with the above noted LTC grant.

Buildings:

Jim working on plan to weatherize Annex. See New Business

Amanda met with Deb, representing SCLS, to go over bathroom plans

Meetings:

Catherine, Amanda attending UW iSchool online class "Libraries and the Customer Experience."

Amanda attended SCLS Directors meeting 3/21.

Amanda appointed to three-year term by County Board of Supervisors to the Ride Improvement Project of Columbia County Transportation Coordination Advisory Council. The ADRC want to include a public librarian on their council.

Sue named to the Columbia County Library Board.

Director's Goals: Program evaluation process. Currently testing Project Outcome. The suggestion box has received many suggestions especially for adult puzzle races which apparently are popular in several communities.

President's Report: None.

Friends of the Library:

Sales remain strong with \$208 on 4/13 and marketing going well. An FOL group toured Sun Prairie, Waunakee, and DeForest libraries to speak with librarians about a variety of subjects. Sun Prairie has a separate foundation that supports building projects which are currently underway. They also use yard signs to promote kids' reading programs.

Waunakee recently opened its new building. Also noted was that all three libraries are in Dane County and therefore receive generous funding. Generally, the group felt our own CPL was vibrant and engaged.

Literacy Council Report:

Receive and acknowledged \$125 from a relative of Lynne Wilkin.

Correspondence:

Thank you received from Pat Gable for retirement gift.

Committee Reports:

Personnel Committee: None

Building and Grounds Committee: See Director's Report

Trustee Training:

Amanda presented “Elected Officials Are People, Too” addressing how to work with municipal officials. Productive communication can be summarized in four key points:

Library policies should be reviewed and revised annually.

Data collection and sharing is an effective way to talk to elected officials.

Speak the language of municipal governance by reading the minutes of other organizations and boards and knowing who the community stakeholders are.

One Statistic-One Story can make a strong emotional connection.

Unfinished Business: None**New Business:**

City of Columbus Full Time Staff Salary Requirements. The City wants to move all employees to the midpoint of their respective salary ranges to remain competitive. The City will be discussing increases and impact on both the city and library budgets. Currently only one CPL employee is under the midpoint. CPL wants to be part of the study and action plan and is supportive of working with the City. CPL also wants to examine the current part time employee range which is considerably lower than the midpoint. While all board members agree on appropriate salaries for all employees we want to be kept informed on how city-wide increases will affect library budget.

Annex Weatherization Quote. See Director’s Report above. Jim met with Columbia County Community Action Coalition and was referred to Madero Construction in Wisconsin Dells. Madero provided an estimate of \$4,500 for weatherizing the Annex to help reduce heat loss in order to reduce heating costs. Funds for the project will come from CDAR 1, not City funds. Merry moved and Nora seconded a motion to accept the estimate, funding source and project description. Motion carried.

Adjournment: Jim moved and Dana seconded a motion to adjourn. Motion carried. Meeting adjourned at 6:25 p.m..

Next scheduled board meeting – May 21, 2024, at 5:00.

Respectfully submitted.

Merry Anderson, Secretary